

Suggestions for topics to be scrutinised – evaluation table

A Member/Officer suggesting a topic for scrutiny must complete this table as fully as possible. Completed tables will be presented to Overview & Scrutiny for consideration.

Proposer: Councillor/Officer Councillor Malcolm Meerabux	
<p>Topic recommended for scrutiny:</p> <p><i>Please include as much detail as is available about the specific issues and areas which should be included/excluded from the review. Should the focus be on past performance, future policy or both?</i></p>	<p>Bin collection service in narrow terraced streets, e.g. Callowland, Central – ‘One size does not fit all wards’.</p> <p>Bin Boxes etc are sometimes left on pavements for considerable periods which creates an obstacle course for those who are not able or are pushing prams.</p>
<p>Why have you recommended this topic for scrutiny?</p>	<p>Health and safety concerns for residents e.g. elderly, infirm, push chairs.</p>
<p>What are the specific outcomes you wish to see from the review?</p>	<p><i>Give details</i></p> <p>(1) Clutter free pavements as some residents may be at work all day. Bins/boxes returned where possible to the front gardens in narrow terraced residential streets.</p>

Does the proposed item meet the following criteria?	
It must affect a group or community of people	<i>Give details</i> Residents in narrow terraced streets with narrow pavements but have small front gardens.
It must relate to a service, event or issue in which the council has a significant stake	<i>Give details</i> Bin service
It must not have been a topic of scrutiny within the last 12 months <i>There will be exceptions to this arising from notified changing circumstances. Scrutiny will also maintain an interest in the progress of recommendations and issues arising from past reports.</i>	<i>Please confirm</i>
It must not be an issue, such as planning or licensing, which is dealt with by another council committee	<i>Please confirm</i> Not applicable

<p>Does the topic meet the council's priorities?</p>	<ol style="list-style-type: none"> 1. Improve the health of the town and enhance its heritage 2. Enhance the town's 'clean & green' environment 3. Enhance the town's sustainability 4. Enhance the town's economic prosperity and potential 5. Supporting individuals and the community 6. Securing an efficient, effective, value for money council 7. Influence and partnership delivery <p style="text-align: center;"><i>Please confirm which ones</i></p> <p>Bin service (1) (2) (5)</p>
<p>Are you aware of any limitations of time or other constraints which need to be taken into account?</p> <p><i>Factors to consider are forthcoming milestones, demands on the relevant service area and member availability</i></p>	<p style="text-align: center;"><i>Include details</i></p> <p>None</p>
<p>Does the topic involve a Council partner or other outside body?</p>	<p style="text-align: center;"><i>Include details</i></p> <p>None</p>
<p>Please complete the 'sign off' section at the end of this document</p>	

The following section to be completed by Democratic Services

Consultation with relevant Heads of Service

(this section to be completed by Democratic Services)

It is important to ensure that the relevant service can support a review by providing the necessary documents and attending meetings as necessary. The Head of Service's comments should be obtained before the request to hold a review is put to the Overview & Scrutiny Committee.

Has the relevant Head of Service been consulted?

Email to Head of Environmental Services 7/6/11

Is this a topic which the service department(s) is able to support.

Response awaited.

When was the last time this service was the subject of a scrutiny review?

Sign off M A Meerabux			
Councillor/Officer Malcolm Meerabux	Date 30th May 2011	Head of Service	date